



# PRESENTATION REQUEST FORM

**Requested Speaker:** \_\_\_\_\_

*Participation is based on availability. If your first choice is unavailable, we will provide an appropriate substitute.*

**Event Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Specific Topic Request:** \_\_\_\_\_

*\* Please review the Suggested List of Topics (attached), place check marks in the boxes next to your desired topics and return the checklist together with this request form.*

**Estimated Number of Attendees:** \_\_\_\_\_

**Names of Other Speakers on Program (confirmed & invited):** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Contact Person/Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Requested Information:**

Speaker Headshot	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> B/W or	<input type="checkbox"/> Color
Speaker Bio	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
PHA Logo	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

*\*PHA reserves the right to review and authorize any communication used or disseminated relating to a logo, photo or speaker information.*

**Presentation Format:**

Keynote Speaker       Panelist

Series of Speakers       Breakout Session

Moderator/Facilitator

**Equipment:** Will the organization provide...

A podium/microphone?       Yes       No

An LCD projector?       Yes       No

An overhead projector?       Yes       No

A laptop?       Yes       No

**Speaker Arrival Time:** \_\_\_\_\_ **Time Allotted for Speech:** \_\_\_\_\_

**Will there be a Q&A Session?**       Yes       No

**Additional Comments (special requests)** \_\_\_\_\_

**Please submit this form by postal mail, email or fax to:**

Port of Houston Authority • Attn: Corporate Communications Department • 111 East Loop North Houston, Texas 77029-4326  
Fax: (713) 670-2425 • E-mail: [PHASpeakersBureau@poha.com](mailto:PHASpeakersBureau@poha.com)



## SUGGESTED LIST OF TOPICS

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**Note: Maximum limit of three (3) topics per speech.**

Please check box next to each topic of interest.

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Historic port origins: early 1900s to present   | <input type="checkbox"/> 16. Global trade: Mexico and Latin America   |
| <input type="checkbox"/> 2. Modern port history: 1970s to present   | <input type="checkbox"/> 17. Global trade: Cuba and Libya   |
| <input type="checkbox"/> 3. General port overview: diverse facilities, capabilities and competitive market advantages | <input type="checkbox"/> 18. Global trade: Asia   |
| <input type="checkbox"/> 4. State of the port: YTD update on key measures of operational and financial performance    | <input type="checkbox"/> 19. Global trade: Europe   |
| <input type="checkbox"/> 5. Economic recovery: port jobs and business growth  | <input type="checkbox"/> 20. Global trade: Africa   |
| <input type="checkbox"/> 6. Economic recovery: diverse port cargo trends  | <input type="checkbox"/> 21. Global trade: containerization   |
| <input type="checkbox"/> 7. Economic recovery: port financial performance   | <input type="checkbox"/> 22. Global trade: green coffee   |
| <input type="checkbox"/> 8. Port security: federal funding  | <input type="checkbox"/> 23. Small business development program   |
| <input type="checkbox"/> 9. Port security: Houston Ship Channel Security District                                     | <input type="checkbox"/> 24. Intermodal transportation: freight rail corridors and regional mobility  |
| <input type="checkbox"/> 10. Environmental sustainability: port air quality   | <input type="checkbox"/> 25. Intermodal transportation: strengthening, integrating and improving efficiencies in road, rail, air, and sea transport systems |
| <input type="checkbox"/> 11. Environmental sustainability: port water quality   | <input type="checkbox"/> 26. Houston Ship Channel: federal funding  |
| <input type="checkbox"/> 12. Environmental sustainability: port solid waste reduction and recycling                   | <input type="checkbox"/> 27. Houston Ship Channel: development and maintenance operations   |
| <input type="checkbox"/> 13. Environmental sustainability: port energy efficiency                                     | <input type="checkbox"/> 28. Educational partnerships: port maritime academies  |
| <input type="checkbox"/> 14. Bayport Container Terminal: facility expansion and operations                            | <input type="checkbox"/> 29. Educational partnerships: post-secondary job training and advanced degree programs   |
| <input type="checkbox"/> 15. Global trade: impact of Panama Canal expansion   | <input type="checkbox"/> 30. Community outreach: sponsorship program  |

**Additional topic suggestions are welcome and may be considered based on available information and/or expertise. For more information, please call (713) 670-2893 or email PHAspeakersbureau@poha.com.**