

**AGENDA
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

February 23, 2010

A. CALL TO ORDER – 8:00 A.M.

(Recess Port Commission Open Meeting and convene Executive Session)

B. EXECUTIVE SESSION

1. Public officers and employees
2. Consultation with attorneys
3. Real property
4. Economic development negotiations or incentives
5. Security-related matters

(Adjourn Executive Session and reconvene Open Meeting)

C. APPROVAL OF MINUTES

1. Port Commission Meeting – January 26, 2010

D. CHAIRMAN’S REMARKS

E. APPEARANCES

F. STAFF REPORTS

1. Summary of selected financial results – Alec G. Dreyer, Chief Executive Officer

G. EXECUTIVE (no items)

H. ENGINEERING & REAL ESTATE

Awards, Amendments & Change Orders

1. Award a construction contract to Muehlhan Marine, Inc. for an annual wharf and RTG crane painting contract at Barbours Cut Terminal in an amount not to exceed \$600,000.

2. Amend the contract with Lockwood, Andrews & Newnam, Inc. for Bayport Terminal Complex Phase 1 Program Management in an amount not to exceed \$3,962,000.

General

3. Enter into an Interlocal Agreement with Harris County to perform wage rate compliance services, for a one-year term commencing March 1, 2010 in an amount not to exceed \$65,678.

I. FINANCE & ADMINISTRATION

Awards, Amendments & Change Orders

1. Enter into a contract with Xirrus, Inc. to purchase wireless network hardware, software, hardware support and software support for five years in an amount not to exceed \$120,000.
2. Award a one-year contract to NetVersant Solutions, LLC for support and maintenance of the Port of Houston Authority's Access Control System in an amount not to exceed \$150,000.
3. Renew a contract for maintenance of IBM hardware and software for a period of three years in an amount not to exceed \$240,000.
4. Award a contract to BearCom Operating L. P. for rebuilding and enhancing the security wireless network in an amount not to exceed \$700,000.
5. Award a three-year contract effective March 1, 2010 to AS&G Claims Administration, Inc., for third party claims administration and related services for the Port of Houston Authority in an amount not to exceed \$321,600, renewable for one successive two-year period.
6. Award one-year contracts, effective March 1, 2010, for various primary and excess property and casualty liability insurance coverage in an amount not to exceed \$3,200,000.

General

7. Pay the Harris County Auditor on receipt of invoices for auditing services rendered for 2010 in an amount not to exceed \$135,000.
8. Adopt resolutions designating authorized representatives to act on behalf of the Port Authority for TexPool/TexPool Prime, and for TexSTAR local government investment pools.

J. HUMAN RESOURCES

General

1. Authorize officer participation in group employee insurance for medical, life, dental, and vision coverages.

K. LEGAL

General

1. Advertise and receive competitive sealed proposals and bids, and issue requests for proposals and requests for qualifications.

L. OPERATIONS

Awards, Amendments & Change Orders

1. Award a contract to Adobe Equipment for purchase of fifteen replacement yard tractors for Barbours Cut Terminal in an amount not to exceed \$1,259,925.
2. Award a two-year contract to Southwest Wire Rope L.P. for purchase of wire ropes for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$675,000.
3. Award a two-year contract to Crane Tech Solutions for purchase of spare and replacement parts for Stinis spreader bars at Bayport Container Terminal in an amount not to exceed \$350,000.
4. Award a two-year contract to Hillmar Industries Ltd. for purchase of spare and replacement parts for Hillmar brakes on wharf cranes at Barbours Cut Terminal in an amount not to exceed \$97,500.
5. Award a contract to LXE Inc. for expansion of the Radio Data Terminal (RDT) computer system into the Phase 1, Stage 2 Container Yard at Bayport Container Terminal in an amount not to exceed \$73,632.
6. Enter into a contract with Utility Fleet Sales, Ltd. to purchase one bucket truck in an amount not to exceed \$362,979.

Bids & Proposals

7. Advertise and receive competitive sealed proposals for purchase of unleaded gasoline and ultra-low sulfur diesel fuel for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal for a two-year term.

General

8. Formally adopt the Security Management Policy for the Port of Houston Authority.

M. ORIGINATION

Awards, Amendments & Change Orders

1. Enter into a two year contract with UBM Global Trade, Inc. for access to the Journal of Commerce Port Import/Export Reporting Service Database (PIERS) 2010 and 2011 database and optional industry reports, effective April 1, 2010 in an amount not to exceed \$170,000.

N. PUBLIC AFFAIRS (no items)

O. SMALL BUSINESS (no items)

P. STRATEGIC PLANNING

Permits, Licenses & Pipeline Easements

1. Issue new pipeline licenses for expiring Port of Houston Authority licenses for new ten-year terms.
2. Issue a marine construction permit to Kellogg Brown and Root, LLC at 4100 Clinton Drive in Houston.
3. Assign a ten year pipeline license from Longhorn Pipeline Partners, LP to Magellan Pipeline Company, L.P. to cross the Northside Main Line Railroad right-of-way and the Texaco Tract just west of Hunting Bayou.

Adjourn

NEXT MEETING REQUESTED

March 23, 2010