

**POSTING AGENDA**  
**April 30, 2008**

**CALL TO ORDER - MEETING OF THE PORT COMMISSIONERS – 8:00 a.m.**

**RECESS PORT COMMISSION MEETING AND CONVENE EXECUTIVE SESSION**

Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)

Real Estate (Section 551.072, Texas Open Meeting Act)

Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)

Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

**ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING AT 9:00 a.m.**

Announce Any Items in Executive Session Requiring Port Commission Action

Approve Minutes from Port Commission Meeting – **March 25, 2008**

**Appearances**

**Staff Reports**

Executive Director

Director of Operations

Director of Small Business Development

**Awards**

Amend the Agreement with TCB, Inc. for Professional Services to Provide Water Quality Consulting Services, to Increase the Agreement Amount in an Amount Not to Exceed \$55,000.

Award a Professional Services Contract to SAIC for Energy Savings Performance Contracting Services in an Amount Not to Exceed \$80,000.

Award a Personal Services Contract to the Consulting Group of Raymond James & Associates, Inc. for the Services of Russell Stein as a Pension Consultant to the Pension Committee of the Port Commission for a Two Year Period effective March 10, 2008 at an Annual Cost of \$50,000.

Issue Two (2) Purchase Orders based on H-GAC Cooperative Purchasing Program Pricing to Philpott Motor Company in the Amount of \$228,932.22 and Martin Apparatus, Inc. in the Amount of \$87,078 for the Purchase of Ten (10) Vehicles in the Amount Not to Exceed \$316,010.22.

Award a Professional Services Contract to NWN Corporation for Local Area and Wide Area Network Support Services, Effective May 1, 2008 for a One Year Period, Renewable by Port Authority Staff for Up to Two (2) Additional Twelve (12) Month Periods, Provided the Vendor's Rate Change Does not Exceed the Annual Change in the Producer Price Index, at an Annual Cost Not to Exceed \$70,000.

Award a Contract to Science Applications International Corporation (SAIC) for a Command and Control Integration Platform Upgrade in an Amount Not to Exceed \$1,165,400.

- Issue a Purchase Order Based on H-GAC Pricing to Motorola, Inc., for the Purchase of Three Hundred and Thirty-Four (334) Radios for Use by Barbours Cut Terminal and Port Police on the Harris County Regional Network in the Amount Not to Exceed \$1,202,278.10.
- Award a Contract to Avtron Industrial Automation, Inc. for the Purchase of Replacement Drive Components for Eight (8) Bardella RTG Cranes at Barbours Cut Terminal in the Amount Not to Exceed of \$398,611.
- Amend the Professional Engineering Services Contract with Kirksey Architects, Inc. for the Administration/Gate Building for Bayport Container Terminal Complex in the Amount Not to Exceed \$110,000.
- Amend the Contract with Internet Commerce Corporation ("ICC"), for Electronic Data Interchange (EDI) Services beginning April 5, 2008, for a period of 12 months, at a Cost Not to Exceed \$50,500.
- Renew the Maintenance Agreement with Lawson Associates, Inc. for the Accounts Receivable, General Ledger and Procurement Process Suite for One Year at a Total Cost Not to Exceed \$65,000.
- Execute Change Orders to Texas Department of Transportation for Fairmont Parkway Overpass Project in the Amount Not to Exceed \$34,387.75.
- Execute a Change Order to Morganti Texas, Inc. for Bayport Cruise Terminal Complex - Phase 1 Terminal Building in the Amount Not to Exceed \$19,327.
- Execute a Change Order to Satterfield & Pontikes Construction, Inc. for Entry/Exit Pre-Check and Inspection Facilities at Barbours Cut Terminal, Phase 2 in the Amount Not to Exceed \$126,866.58.
- Execute a Change Order to D.H. Griffin of Texas, Inc. for Demolition of Transit Shed No. 9 at the Turning Basin in the Amount Not to Exceed \$12,870.

### **Leases**

- Approve a Lease Agreement with Integrated Marine Services, LLC, Covering Approximately 42.0 Acres Adjoining Barbours Cut Terminal.
- Approve of an Amendment to a Wharf Use Agreement with Texas Petrochemicals Corp. Allowing an Increase in Thru-Put Charges.
- Enter Into a Ten (10) Year Lease Agreement with Louis Dreyfus Corporation for Houston Public Grain Elevator No. 2.

### **Permits**

#### **Licenses & Easements**

- Extend the Six (6) Month Interim Pipeline Licenses Issued at the October 30, 2007 Port Commission Meeting for an Additional Six Months.
- Issue New Pipeline Licenses for Expiring Port Authority Licenses for a New Interim Term of Six Months.
- Amend a Port Authority License to Targa Midstream Services, LP to Reconfigure a Portion of an Existing (1) 8" Pipeline Under and Across the Port's Southside Main Line and Pasadena Cut-off in the Thomas Earle Survey, A-18 and James Seymore Survey, A-698, in Harris County, Texas.
- Amend a Port Authority License to Targa Midstream Services, LP to Reconfigure a Portion of an Existing (1) 6" Pipeline Under and Across the Port's Southside Main Line and Pasadena Cut-off in the William Vince Survey, A-78, Thomas Earle Survey, A-18 and James Seymore, A-698, James B. Woods Survey, A-837, G. M. Patrick Survey, A-624, and George Ross Survey, A-646 in Harris County, Texas.

Amend a Port Authority License to Seminole Pipeline Company to Reconfigure a Portion of an Existing 16" Pipeline Along, Under and Across the Port's Southside Main Line in the James Seymore Survey, A-698 in Harris County, Texas.

### **Bids and Proposals**

Advertise and Receive Qualification-Based Proposals for Project Outlines for Terminal Next Site Selection Study.

Approve Specifications and Advertise and Receive Competitive Sealed Proposals for the Purchase of Grease and Miscellaneous Engine, Transmission, and Hydraulic Oils for Barbours Cut Terminal and Bayport Container Terminal for a Two-Year Period in the Estimated Amount of \$450,000.

Approve Specifications and Advertise and Receive Competitive Sealed Proposals for the Purchase of Truck Scale Maintenance and Spare Parts for Barbours Cut Terminal and Bayport Container Terminal for a Two-Year Period in the Estimated Amount of \$200,000.

Approve Specifications and Advertise and Receive Competitive Sealed Proposals for the Purchase and Repair of Printed Circuit Boards for Barbours Cut Terminal and Bayport Container Terminal for a Two-Year Period in the Estimated Amount of \$625,000.

Advertise and Receive Competitive Sealed Proposals for Concrete Replacement at Wharf Nos. 23, 26 and 29 and Lower Level Road at the Turning Basin Terminal at an Estimated Cost of \$2,100,000 to \$2,450,000.

Re-Advertise and Receive Competitive Sealed Proposals for Morgan's Point Sidewalks – Vinsonia at an Estimated Cost of \$100,000 to \$150,000.

Re-Advertise and Receive Competitive Sealed Bids for Replacement of Guard House at Gate 18 at 76<sup>th</sup> and Avenue P at an Estimated Cost of \$200,000 to \$240,000.

### **Professional and Personal Services Contracts – Consultants (No Items)**

#### **General Items**

Adopt a Resolution Finding Necessity for the Addition of the 2007 Election as Authority for the Issuance of Commercial Paper Notes, Finding Necessity for the Issuance of Bonds, and Appointing Andrews & Kurth L.L.P. as Bond Counsel, First Southwest Company as Financial Advisor, and Merrill Lynch & Co. (senior manager), RBC Capital Markets Corporation, Citigroup Global Markets, Inc., Ramirez & Co., Morgan Keegan & Company, Inc., and Depfa First Albany as Underwriters.

Appoint the Members of the Board of Directors of the Port of Houston Authority International Corporation for the Years 2008-2009 and to Approve Amendments to the Corporation's Bylaws.

Adopt an Order Approving Amounts of Appraised Values of Certain Residential Homesteads Exempt from Ad Valorem Taxes for Tax Year 2008.

Adopt an Order Approving a Property Tax Exemption for the Brandywood Apartments.

Adopt a Resolution Authorizing the Executive Director to Make and File an Expansion Application with the Foreign Trade Zones Board for the Addition of Seven Properties to the Houston General Purpose Foreign Trade Zone.

Enter into Marine Terminal Services Agreements with Evergreen Shipping Agency (America) Corporation; Hamburg Sud; Mediterranean Shipping Company, S.A.; and OOCL (USA), Inc.; and ZIM American Integrated Shipping Services Co., Inc. for Ten Year Terms. *(Note: Linked to Item M-7).*

Amend Port of Houston Authority Tariff No. 14 Governing the Barbours Cut Container Terminal and Tariff No. 15 Governing the Bayport Container Terminal to Reflect Revisions to be Effective June 1, 2008. *(Note: Linked to Item M-6).*

Approve the Europe Trade Mission Planned for June 7-14, 2008 with Customer Calls Planned in the United Kingdom, Switzerland, France, Germany and Denmark in the Estimated Amount of \$152,000.

Approve the 2008 Port of Houston Authority Annual Customer Reception at the Houston Petroleum Club on June 24, 2008 in the Estimated Amount of \$75,000.

Write Off to Allowance for Doubtful Accounts the Balance Due from Sea Bridge Marine in the Amount of \$68,406.81.

Pay Interim Invoice No. 258326 for Professional Services and Expenses Incurred from February 1, 2008 through February 29, 2008 by Kelly Hart & Hallman LLP, in Representation of the Port of Houston Authority in the *Zachry Construction Corporation v. Port of Houston Authority* matter, in the Amount of \$62,000.

Pay Interim Invoice No. 25261039 for Professional Services and Expenses Incurred from January 29, 2008 through February 29, 2008 by Vinson & Elkins, LLP, in Representation of the *Port of Houston Authority in the Zachry Construction Corporation v. Port of Houston Authority* matter, in the Amount of \$268,193.10.

Pay Interim Invoice No. 1012 for Professional Services and Expenses Incurred from March 5, 2008 through March 31, 2008 by Brown & Kornegay LLP, in Representation of the *Port of Houston Authority in the Zachry Construction Corporation v. Port of Houston Authority* matter, in the Amount of \$26,473.05.

**Adjourn**

**NEXT MEETING REQUESTED**

May 27, 2008